

GUIDELINES FOR ABSTRACT SUBMISSION

Take part to the **9th International Conference on Management & Rehabilitation of Chronic Respiratory Failure** by submitting an abstract.

SUBMISSION DEADLINE: January 31, 2020

- Abstract must be submitted **in English**
- Abstract must be submitted via email to conferencestresa2020@sintexservizi.it
- The presenting Author must be registered as participant to the Conference
- If accepted, abstract can be presented as posters or oral presentations*
- Abstracts must be in the areas of pulmonary rehabilitation and chronic respiratory failure
- Abstract must contain original data, not previously published or presented, and be free of plagiarism
- Similar abstracts can not be submitted by the same Authors
- Abbreviations should be defined

*The Review Committee of the Conference will make the final decision about the acceptance and the presentation format of the abstract (poster or oral presentation).

Authors are requested to follow the guidelines as below.

Abstracts should have a clear hypothesis and methodology, list all authors' names and institutions, and designate a corresponding author.

The linguistic accuracy of the abstract is the responsibility of the authors.

ABSTRACT TITLE: title should begin with capital letter followed by the lower case lettering. Title length is limited to 25 words.

AUTHORS: some authors' information can be included:

- Authors' full name and surname
- Affiliations: include department, institute/university, city, country
- Name, surname and e-mail address of presenting author

LENGTH: the body of text can be a maximum of 400 words and include up to 2 references and 1 figure or table.

ABBREVIATIONS: use only standard abbreviations. Place special or unusual abbreviations in parentheses after the full word appears the first time.

Use generic names of drugs. Express numbers as numerals.

Only metric system (SI) units should be used.

STRUCTURE: abstracts should be written in a structured format and include:

- **TOPIC:** please select the topic most suited to your abstract
- **BACKGROUND/INTRODUCTION:** it should be summarized the current knowledge or “state of the art” in relation to the work.
- **OBJECTIVES:** it should be stated the aim of the study.
- **METHODS:** it should be summarized the design of the study, the context in which it was done, the type of patients or measurements that were included.
- **RESULTS:** this section should describe the main results of the study.
- **CONCLUSIONS:** this section should summarize findings of the study and their potential implications.

Case reports are also acceptable and they should be structured as follows: Background/Introduction, Case report and Conclusion.

Abstracts must be allocated to a specific category and topic area for the Scientific Program. You will need to select the category and topic most suited to your abstract. You may find the list of applicable abstract topics.

TABLES AND GRAPHS/IMAGES: a maximum of 1 table of up to 10 rows x 10 columns can be included per abstract.

A maximum of 1 image, graph or table, can be included per abstract. Images do not count towards word count. Tables can be submitted as a jpeg file to avoid this; if a table is submitted as a jpeg, the 10 rows x 10 columns rule will not apply.

The maximum file size of each graph/image is 2 MB. The maximum pixel size of the graph/image is 600(w) x 800(h) pixel. File must to be sent in “gif”, “png”, “jpg”, “jpeg” and “xls” (Excel 97-2004).

Figures/tables do not count towards word count.

REFERENCES (optional): authors can insert up to 2 references if considered important for the study. References must be cited as follows: Jones A, et al. Lancet 2012; 378:1-5.

They must be maximum 30 words count.

References and figures/tables do not count towards the total word count.

DISCLOSURE OF FUNDING SOURCE(S): abstracts must provide the funding source (industry name, grant name, or other applicable funding) if one exist.

Commercial names, trade names and company brands should not be mentioned in the abstract title: however, they may be mentioned in the body of text.

Abstract containing elements that might lead to patient identification shall be disqualified.

ABSTRACT SUBMITTERS' DECLARATION: during abstract submission you will be asked to confirm that you agree to the following:

1. Submission of the abstract constitutes the consent of all authors to publication
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5. The Abstract Submitter understand that the presenting author must be a registered participant.

EVALUATION:

- Abstract submissions will be reviewed by the Review Committee.

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9th INTERNATIONAL CONFERENCE ON MANAGEMENT & REHABILITATION OF CHRONIC RESPIRATORY FAILURE

The Integrated Care of the Cardiorespiratory Patient: from Critical Care into the Community



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MARCH 26-28, 2020

Hotel Regina Palace

CONTACT: for any information or assistance please contact:

Organizing Secretariat

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